## **Refill Instructions**

Canon BCI-3eBk-C-M-Y; 3Bk-C-M-Y; BCI-ePBk-PC-PM 3PB-PC-PM



1. Firmly place an included tape dot over the vent grooves located on the top of the cartridge. (as shown at right)

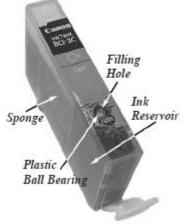
**Note**: Make sure tape dot is completely covering the grooves.

2. Turn

cartridge over and temporarily seal the outlet hole with adhesive tape making sure it is completely adhering to the rim of the outlet port. (as shown)

3. Use a pointed object to cut the label covering the plastic ball bearing which seals the filling hole (as shown). Use

a pointed object such as a philips screwdriver or a ball point pen and push the plastic ball bearing into the cartridge.



4. Attach the needle to the syringe and fill with the correct color ink.

Tape Dot

- 5. Slowly inject approximately 4 ml of ink into the filling hole until the chamber is almost full. Unused ink may be returned to the bottle.
- 6. Use another tape dot to seal the filling hole, making certain that the tape dot is firmly seated and airtight.
- 7. Once the filling hole is sealed airtight remove the tape dot from the top vent grooves.

**Note**: Do NOT squeeze sides of cartridge after you have sealed the filling hole.

8. Slowly and carefully remove the tape from the outlet hole.



**Note**: Make sure you have a paper towel handy when removing the tape from the outlet hole. During the refilling process ink may have pooled and may drip.

- 9. Rinse the syringe with water and dry for future use, or use with a different color ink.
- 10. Reinsert the cartridge and run a priming cycle as per printer instructions.

Note: Immediately refill any empty cartridges.

**Note**: If the cartridge continues to leak, lay the cartridge on its side until the dripping stops. Also, check the seal on the cartridge to make sure it is airtight.